1. The meeting was called to order by Kate Mooney (Chair of Board of Directors) at 1:20pm.

2. Introduction: Kate Mooney gave a short welcome from the Board and an introduction to the AGM.

3. The Agenda for the AGM was approved. It was moved and seconded to approve the Agenda by members from the floor and the Agenda passed unanimously.

4. The Minutes from 2017 AGM / 2018 SGM were also approved. The motion was moved and seconded from the floor and the Minutes were approved unanimously.

5. New Business Arising From Minutes. A request was made by the Board Chair for any business arising from the Minutes of the previous AGM. No Business Arising was requested from the membership.

6. Kate Mooney, Chair of the COOP Radio Board presented a report from the Board of Directors (See Board of Directors Report in attached package).

7. Bryan McKinnon, Executive Director of COOP Radio, presented his annual report focusing on finance & fundraising, programming & training, technical issues and the future of the station (See Executive Director’s report in attached package).
8. The membership was asked to receive the 2017-18 Financial Report compiled by Pace Accounting Inc. Some discussion and questions were responded to by the Executive Director. A motion to approve the Financial Report was moved and seconded from the floor and the motion passed unanimously.

9. Candidates for election to the COOP Radio Board of Directors made brief presentations on their backgrounds to the membership. As there were six candidates and six available positions, the following people were elected by acclamation to the Board of Directors: Bereket Kebede and Rashid Hille (for one year terms), and Abdel Naroth, Adrian Margarint, Kate Mooney and Macarena Cataldo (for three year terms).

10. Under New Business, one member raised the issue of transparency. The member remarked that it was difficult to locate the meeting package documents for this AGM and previous AGM’s on the station website. The Executive Director and members on the floor clarified that the documents were readily available both on the website and in hard copy at the meeting.

11. Board members presented a gift to Bryan McKinnon as a thank you for all of his great work during his first year as Executive Director.

12. A motion was received (and seconded) from the floor to adjourn the meeting and it passed unanimously. The meeting was adjourned at 2:45pm.
From Kate Mooney

The period 2017-18 was a year of transition for Coop Radio, as we settled in with the new staffing model and the new space. Through all the changes, we have continued to serve Coop Radio’s mission of producing creative and engaging programming for communities whose voices are underrepresented.

This year, the Board this year has been focused on two key areas:
1. financial stability;
2. re-staffing after the departure of many long-term employees.

As the post-SWAP reality fully landed in 2018, and with final bills for the move in 2017 coming due, stabilizing our financial situation was an urgent priority. The decision was made to stagger the hiring of new staff, to ensure that we were not increasing our costs beyond our ability to meet them.

Happily, our financial situation has improved, primarily through increases in member contributions in 2018, and from new grants and revenue sources.

We have hired new staff, and recovered from the costs of last year’s move without
incurring debt. Improving our financial stability will continue to be a focus for the Board in 2019, however, have not had the funds available to invest in anything — such as upgrades in our technology — beyond our basic operating costs.

Many efforts have been made this year to bring new folks into the Coop Radio community. We have welcomed ten new shows to the schedule, and began hosting monthly event evenings at the station. We participated in over 35 cultural events and festivals, and emphasized recruiting and training youth Programmers from across the region.

At the same time, we continue to count on the depth of experience and community involvement of so many long-running shows and long-standing volunteers — including former staff, who we are grateful to have as active volunteers with Coop Radio.

The Board will enter into Strategic Planning in January. We look forward to mapping out a direction for the station that is guided by our core values of: the participation of many voices, co-operation, social justice, independent media and remaining community-based. We also look forward to navigating new opportunities, new initiatives, and new revenue sources within a changing media landscape, as we continue to serve our diverse membership.

Kate Mooney
Board Chair
EXECUTIVE DIRECTOR / REPORT

It’s been just over a year since I started. None of us would be here today if it wasn’t for the commitment and generous contributions of a lot of people.

I want to thank the former staff, for their commitment to the station, Leela & Pamela who showed up to provide training and support and advice. Anju for their trust and willingness to leap into the unknown during a difficult time. And Emily Aspinwall, who, if they hadn’t returned to help out with finances we probably wouldn’t have made it.

I also want to acknowledge the folks we lost this year. Longtime members: Ken Fisher & Skyy Powers, and newcomer Johny Moore. Ken announced that it was his last show, went home and passed away two days later.

FINANCE / FUNDRAISING REPORT

Looking back at the first months of the fiscal year, there was about $160,000 of unpaid bills, and $120,000 of grant money that wouldn’t be released until we’d caught up on funder reports that were months overdue. My job simply was to ensure the station had what it needed to continue operating.

Phase 1. Focus for the first 6 months:

1. Bring in Money (spend less money)
2. Rebuild The Staff Team (without going into debt)
3. Support Programmers (without spending any money)

1. Bring In The Money

A. Year Round Weekly Phone Program.
B. Community Partnerships & Sponsorships (unions, ngo’s & local businesses)
C. Major Donors

<table>
<thead>
<tr>
<th>Revenues</th>
<th>2017-18</th>
<th>2016-17</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fundraising / Member Drives</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Listeners &amp; Donors (No Tax Receipt)</td>
<td>37,828</td>
<td>14,253</td>
<td>23,575</td>
</tr>
<tr>
<td>Listeners &amp; Donors (Tax Receipt via CRET)</td>
<td>110,000</td>
<td>87,369</td>
<td>22,631</td>
</tr>
<tr>
<td>Memberships</td>
<td>7,420</td>
<td>6,041</td>
<td>1,379</td>
</tr>
<tr>
<td>Union &amp; Community Partnerships</td>
<td>23,488</td>
<td>17,640</td>
<td>5,848</td>
</tr>
<tr>
<td>Fundraising Events</td>
<td>2,153</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>1,243</td>
<td>3,089</td>
<td>-1,846</td>
</tr>
<tr>
<td><strong>Total Fundraising / Member Drives Revenues</strong></td>
<td>182,132</td>
<td>128,392</td>
<td>53,740</td>
</tr>
</tbody>
</table>
1. Bring In The Money

D. Submit overdue Fundraising Reports
E. Apply for Grants
F. Strengthen Relationships with key stakeholders (and show off the station)

FUNDRAISING: GRANTS

<table>
<thead>
<tr>
<th>Grants</th>
<th>2017</th>
<th>2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Vancouver</td>
<td>25,000</td>
<td>38,914</td>
<td>-13,914</td>
</tr>
<tr>
<td>Grant - Infrastructure</td>
<td>25,714</td>
<td>0</td>
<td>25,714</td>
</tr>
<tr>
<td>HRDC Summer Student Grant</td>
<td>10,317</td>
<td>0</td>
<td>10,317</td>
</tr>
<tr>
<td>Provincial Gaming Grant</td>
<td>10,000</td>
<td>0</td>
<td>10,000</td>
</tr>
<tr>
<td>CRES Other</td>
<td>32,010</td>
<td>26,124</td>
<td>-5,886</td>
</tr>
<tr>
<td>Community Radio Fund Canada</td>
<td>0</td>
<td>40,996</td>
<td>-40,996</td>
</tr>
<tr>
<td>Frequency Swap Revenue</td>
<td>0</td>
<td>10,424</td>
<td>-10,424</td>
</tr>
<tr>
<td>Pattison Transmitter Donation</td>
<td>0</td>
<td>38,400</td>
<td>-38,400</td>
</tr>
<tr>
<td><strong>Total Grants Revenues</strong></td>
<td>103,041</td>
<td>154,858</td>
<td>-51,817</td>
</tr>
</tbody>
</table>

FUNDRAISING - MEMBER DRIVES

MEMBERS: AGM 2017 = 696 AGM 2018 = 947

TOP FUNDRAISING SHOWS

| In The Pines                        | $5,952.14 |
| Redeye                             | $5,531.95 |
| Rock Talk                          | $4,102.30 |
| Union Made                         | $3,846.80 |
| Better Days                        | $3,336.68 |
| Arts Rational                      | $3,282.50 |
| Armenian Variety Show              | $2,980.00 |
| A Trane                            | $2,771.60 |
| Each For All                       | $2,741.30 |
| What The Folk                      | $2,329.90 |
| America Latina al Dia              | $2,166.00 |
| One O'Clock Jump                   | $2,150.00 |
| All Over The Map                   | $2,100.00 |
| Animal Voices                      | $2,057.20 |
| Caribbean Sounds                   | $1,949.75 |
| Crossroads                         | $1,810.00 |
| Soap Box Radio                     | $1,787.50 |
| Ragbag                             | $1,703.15 |
| African Vibes                      | $1,467.80 |

Social Media & Website Content

We currently have 5782 Twitter followers (up from 5375 last fiscal year), and we are at 3226 ‘likes’ on our Facebook page (up from 2,992 last year), and 3,166 followers (up from 2,911). This growth is supported greatly by programmers tweeting and posting Facebook content about their shows, and tagging Co-op Radio so that it can be shared by staff and volunteers on social media.
2. Rebuild the Staff Team

November - April

- Executive Director
- Finance &
  - Annette Melhorn
- Programs Coordinator
  - Robert Moya (February)
- Technical Coordinator
  - Anju Singh
  - Hector Paniagua Baltazar (March)

Fundraising Grants

Thank You!

Anju Singh
Emily Aspinwall
Leela Chinniah
Pamela Bentley
Annette Melhorn

OPERATOR’S CLUB

- Allan Jensen
- Laurence Gatinel
- Kerry Regier
- Jim Mainguy
- Robin Puga
- Dale McGladdery

PROGRAMMING AND TRAINING REPORT

3. Support The Programmers

A. Trainers & Training

  • Thank You Trainers!

    Alana Higgins, Alex Skyba, Allan Jensen, Daniel Rotman, Gerald Williams, Godwyn Young, Gwendolyn Reischman, James Graham, Jim Hauck, Jim Mainguy, Jodi Pongratz, Krusheska Quiros, Lorenzo Schober, Michael Bodnar, Michael Viens, Pam Bentley, Sian Madoc-Jones, Stan Janecki, Sylvia Skene.

  • Approx 500 Participants in Orientations & Trainings
    - New Audacity Workshop: Krusheska Quiros
    - Control Room Training Retooling
## PROGRAMMING MIX

85 Radio Show Collectives Producing 135 Hours / week*

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>HOURS / WEEK</th>
<th>% based on 168 Broadcast Hours Per Week</th>
<th>% based on 126 CRTC Broadcast Hours Per Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts</td>
<td>9.5</td>
<td>6%</td>
<td>8%</td>
</tr>
<tr>
<td>Music</td>
<td>79.50</td>
<td>47%</td>
<td>63%</td>
</tr>
<tr>
<td>Non English</td>
<td>20.5</td>
<td>12%</td>
<td>16%</td>
</tr>
<tr>
<td>Public Affairs</td>
<td>24.50</td>
<td>15%</td>
<td>20%</td>
</tr>
<tr>
<td>Pre-Recorded / External</td>
<td>34</td>
<td>20%</td>
<td>27%</td>
</tr>
<tr>
<td>First Nations/Metis</td>
<td>8.50</td>
<td>5%</td>
<td>7%</td>
</tr>
<tr>
<td>Original Programming</td>
<td>135</td>
<td>80%</td>
<td>107%</td>
</tr>
</tbody>
</table>

* Refer to Appendix **Strategy Statement Nov 2017**: Goal was to achieve 140 Hours by Dec 2018

<table>
<thead>
<tr>
<th>Shows That Ended</th>
<th>Shows That Started</th>
<th>Shows Asking For Help</th>
</tr>
</thead>
<tbody>
<tr>
<td>Death Matters Live</td>
<td>Artspeak Radio Digest</td>
<td>All Over The Map</td>
</tr>
<tr>
<td>Democracy North</td>
<td>Girls Rock Camp</td>
<td>Bulland Awaaz</td>
</tr>
<tr>
<td>Foodline</td>
<td>Excuse My French</td>
<td>Caribbean Supermix</td>
</tr>
<tr>
<td>Hey Weirdo</td>
<td>From Abba to Z’Ev</td>
<td>Reggae Xtended Mix</td>
</tr>
<tr>
<td>Indigenous News</td>
<td>Jabulani</td>
<td>Gender Queeries</td>
</tr>
<tr>
<td>Juktakkhar</td>
<td>Lac Viet Radio</td>
<td>Make A Better World</td>
</tr>
<tr>
<td>Make A Better World</td>
<td>The Overnight Show</td>
<td>The Rational</td>
</tr>
<tr>
<td>Media Mornings</td>
<td>Terrestrial FM</td>
<td>The Storytelling Show</td>
</tr>
<tr>
<td>Re:Composition</td>
<td>Two Hicks and a Lady</td>
<td>Union Made</td>
</tr>
<tr>
<td>Rumbamerica</td>
<td>Wabi Women</td>
<td></td>
</tr>
<tr>
<td>Siamo Vancouver</td>
<td>Why A Duck?</td>
<td></td>
</tr>
</tbody>
</table>
3. Support The Programmers

B. Outreach & Onboarding New Programmers

- Sustainability of Radio Show Collectives
  - I believe a Sustainable Radio Show Collective requires at least 5 people
  - Affordability & other issues means individuals less able to volunteer weekly
  - Aging volunteer and donor base requires reaching out to next generation

- Funded Outreach Positions
  - Canada Summer Jobs Program: Outreach Staff: May to August 2018
    - Kimit Sekhon, Demi Montes, Sidney Parker
    - 35 Festivals / Events over the summer
      - Orientations at the station from outreach = 100 people
      - of these 25 passed at least Core 1 training
    - Training Reboot
    - PSA & Show Promo Production
    - New Show Development & Mentorship
    - Community Partnerships & Sponsorships

  - Post Secondary Media Education Co-operative Placements
    - Kimit Sekhon: BCIT Broadcast & Media Communications
    - Anna Vugier: Institute of Political Sciences Toulouse, France

  - Radiometres (Community Radio Fund of Canada) Funding (Sept 2018)
    - Kimit Sekhon: Youth Outreach Coordinator

- Monthly Radio Station Events

- NGO Outreach
  - Met with over 50 different organizations including Semiahmoo House, West End Seniors Network, Qmunity, Mosaic.
3. Support The Programmers

a. TECHNICAL ISSUES
   
i. Boost Power of Wifi (we spent money here)
   
ii. Test New Software - Radio DJ vs Media Monkey (also PSA & Overnight Management)
   
iii. Purchase / Repair Computers & Technical Equipment
   
iv. Monitor Audio Issues with Logger Server (ongoing)
   
v. Power Failure Surge Protection (BC Hydro issues)
   
vi. Music Library Failure / Reboot
   1. Thanks to Bruce Triggs, Alison Klein, and John Harbour for their patience
   
   vii. Working on
   1. Issues Reporting System / Testing New Ticketed System
   2. Equipment Loan System
   3. Overnight / Pre-recorded Programming / Democracy Now
   4. Remote Broadcasting

b. WEB ISSUES
   
i. Radio Show Archives
   1. Archives Fail during show / don’t appear or loop
   2. The player is not playable!
   
   ii. Online Streaming
   1. Now links to Radio Player Canada
      a. Live Stream Often Fails

   iii. Online Control Room / Studio Booking System
   1. Working on it! Currently can’t book studio

c. DESPERATELY NEEDS FINANCIAL & IN-KIND SUPPORT
   
i. New Website / Programmers Site
   
   ii. New Computers / Servers / Keyboards
   
   iii. Video Monitors in the Control Room need to be adjustable
   
   iv. Web Archives
   
   v. Purchase Equipment / Set Up Control Rooms & Studio for Live Music / Performance
WHAT’S NEXT?

Phase 2. Focus 2018-19

1. **Bring in Money**
   a. Phone Program (lapsed, conversion, upgrades)
   b. Bequest Program
   c. Sponsorships
   d. Fee For Service: Podcast Production, Studio Recording, Voice-Overs
   e. Post Secondary Institution Funding
   f. Boost Grant Funding
   g. Events
   h. Merchandise / Online Store Sales
   i. Digital Marketing / New Listeners & Supporters
   j. Leadership Roles
      i. Member Drive Coordination
      ii. It’s Time! Hire A fundraiser

2. **Rebuild The Staff Team**

   **May to August &**

   ![Staff Team Diagram]

   - **Executive Director**
     - **Finance &**
       - Mel Ifada
     - **Programs**
       - Robert
     - **Technical**
       - Hector
     - **Youth Outreach**
       - Kimit
     - **Fundraising**
       - 20 Hours / week
     - **Summer Student**
3. Support Programmers
   a. Recruit & Train New Programmers to boost Collectives to sustainable size
   b. Train more Control Room Operators to float between shows
   c. Upgrades to Control Rooms
      i. Support Video / Audio Sync on control board for Facebook Live
      ii. New Computers / Keyboards
      iii. Make it easier to record shows on laptops
      iv. Re position equipment for comfort / efficiency
      v. Accessibility (for Sight Impaired programmers, wheelchair users)
   d. Develop Listener Measurement Systems
   e. Fix Web Streaming / Archiving (and accessibility)
   f. TEST Boost Profile for 10 Show Collectives
      i. Micro Websites / weekly updates
      ii. Sponsors
      iii. Podcast Upload
      iv. Social & Digital Promotion
      v. Events
      vi. Merchandise

OTHER HIGHLIGHTS
- Working with Gunargie / recruitment & onboarding for Indigenous Programming
- Coop / CRES Branding Front Doors (Thank You!)
- Working with CRES & Co-op Boards
- MAC Artist In Residence Programs / Working with Anju
- Meeting with Programmers & Show Collectives
- Station Gatherings
- Showing off the station
- Presenting our programming to Funders / Prospects
- Listening to Co-op Radio!

END OF EXECUTIVE DIRECTOR’S REPORT
The Board of Director’s puts forth the following recommendations to fill current vacancies:

**Seeking 1 Year Term**
- Bereket Kebede (former Programmer: African Vibes)
- Rashid Hille (community member)

**Seeking 3 Year Term**
- Abdel Naroth (Programmer: Jabulani)
- Adrian Margarint (Programmer: Muzica Romaneasca)
- Kate Mooney (current Board Chair)
- Macarena Cataldo (Programmer: El Bus de la Siete)

Everyone will be invited to briefly introduce themselves at the AGM